

PORTAGE LAKE ASSOCIATION

October 2, 2024

6:00PM

Regular Board Meeting

Onekama Township Hall

OUR MISSION: The Portage Lake Association is a group of volunteers who are dedicated to making the Portage Lake Area a great place in which to live, play and stay.

Officers	Board of Directors	Committee Heads
Roz Jaffe, President VACANT, Vice President Evie McNeil, Treasurer Mary Jo McElroy, Secretary Al Taylor, Past President	Jean Capper Susan Halloran Kathy Loynes David Maylen Mark Miller Carey Stark Joseph Suchocki Diane Wemlinger	Brian Devilling, Mary Jo McElroy, Mary Fairgrieve, Theresa Gimpel, Nancy Dabrowski, Paul Mueller, Nikki Schneider, Justin Sedelmaier, Carrie & Greg Cassagnola, Katy Castillo

TOPIC	DISCUSSION	ACTION ITEMS / RESPONSIBILITY
Call to order and welcome	President Roz Jaffe called the meeting to order at 6:02 PM. Present: Kathy Loynes, Carey Stark, Nikki Schneider, Susie Halloran, Mark Miller, Mary Jo McElroy, Joe Suchocki, Al Taylor, Dave Maylen, Jean Capper. Guests: Cyndy Wangbichler	
Additions to agenda	None.	
Consent Agenda	The Consent Agenda consisted of September 5, 2024 minutes and September 2024 financials. Kathy Loynes moved to approve the Consent Agenda. Dave Maylen seconded, and the motion passed without dissent.	Mark Miller to remove tent from PLA storage unit; it is located between units 14 and 15.
Correspondence	Roz received a thank you note from Manistee County Community Foundation for our contribution to the Onekama Village Park fund for pavilion replacement.	
OLD BUSINESS		
Fall Festival	A group met today to survey the venue and plan for additional items that will be needed. Volunteers including students and adults have been promised. Schematic is completed. Publicity is ongoing.	Roz to schedule a meeting on Friday for set up of tables, large items, etc.
Christmas in Onekama	Artisan Market: Nikki met with Dan Mesyar and Yvonne from OCS; they want to be a full partner in the event. Over 30 vendors have been secured. Publicity planning is underway. Celebration of Lights: Kathy stated that the donation letter and envelope are going out	

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	soon. A flyer has been drafted. The date was clarified as Sunday, November 24.	
Onekama Days 2025: Flying Toasters	Al Taylor reported that a group of 6 or 7 people are working on this project. They want M-22 to be blocked off for the event. The group should be aware of its feasibility by the end of October.	
Petunia Gap Year update	<p>2024 almost completed; petunias are out, pumpkins are in, arrangements are made for terminal cleaning of watering tank and storage. Kris Greve is working on plants for the large pots next year. Still need to send thank you letters at which time Mary Jo will inform the supporters about “gap year” in 2025. Final report in November or December.</p> <p>2025 rationale for “gap year”: 1) road resurfacing and sidewalk reconstruction; 2) soil replacement; 3) watering source. Communication plan: October PLA newsletter, January PLA newsletter, letter to PLA members in April, social media in spring time.</p>	
NEW BUSINESS		
2025 Nominating Committee	<p>Nominating Committee consisted of Al Taylor, Jean Capper, and Mary Jo McElroy. The proposed slate is:</p> <ul style="list-style-type: none"> • Officers: Cyndy Wangbichler for President; Mary Jo McElroy for Secretary; Evie McNeil for Treasurer. • Board members: Susan Halloran for 1 year; Joe Suchocki and Mark Miller for 2 years; Roz Jaffe for one year. <p>VP position is vacant. The group identified 5 or 6 persons who might be interested next year.</p> <p>Susan Halloran made a motion to accept the slate of officers and board members as presented; Dave Maylen seconded the motion which passed unanimously.</p>	Roz to send out ballot along with Celebration of Lights envelope to PLA members
Banners & Lights contract	Joe met with rep from Johnson Sign Co. who proposed a three-year contract (will save \$450 over three years). They color-tagged the OCS banner holders to reduce confusion. There are 28 working holiday lights; the issue with the rest is related to hardware and electricity. Jean Capper moved to accept the three-year contract; Kathy Loynes seconded the motion which passed without dissent.	Susan Halloran to ask Village Council to allow the lights to be up until January 31, 2025

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Park and Rec: Pavilion Grand Opening	Michelle Ervin has proposed a children’s festival next year to celebrate the new pavilion in Village Park. She suggests that the Village, Township, and PLA partner on it. The PLA has made no commitment. We also have not decided about having a longer concert to kick off the summer or about support for the Flying Toasters.	
PLA printed materials (flyers, posters, yard signs, etc.)	Roz urged committee heads and board members to get someone to review printed materials for spelling, grammar, accuracy, etc. before printing. They also need to include the PLA logo.	
Logo request from Onekama Fire Department	Roz approved this request from the Fire Department.	
OTHER BUSINESS	<p>November meeting will include discussion about 2025 budget. We usually pre-approved contracting for concerts and purchase of plant material before the budget is approved in February 2025.</p> <p>The October newsletter is out. The deadline for the January newsletter is December 20. Jean reminded people to take photos at events and send them to her. Jean could also save those photos on the Google Drive with PLA shared photos.</p>	Roz to give permission to Jean and others e.g., Dave Maylen to add photos to the Google Share Drive
Next meeting	The next meeting will be held on November 6 at 6 PM. Mary Jo will chair the meeting in the absence of Roz Jaffe.	
Adjournment	Joe Suchocki moved to adjourn; Susan Halloran seconded. The meeting was adjourned at 6:55 PM.	

Submitted by Mary Jo McElroy