

**VILLAGE OF ONEKAMA PLANNING COMMISSION  
MEETING MINUTES – MARCH 11, 2015**

The meeting was called to order at 1 p.m. by the Chair Bonnie Miller.

Present: Bonnie Miller, Sandy Beauvais, Ceceilia Heubner, Rudi Milasich, Bob Hall (ZA) and Alice Hendricks.

**Educational Video - Provided by Bob Hall. Place Making into Master Planning.**

- Where are people gathering to talk or people watch, on the street, in a park, by a fountain, storefront of post office? It is important to be aware where people congregate. If people are not walking or gathering in the community it indicates the area projects a cold atmosphere and this is not what any community wants. Consider noting if people bike or walk and the speed of walkers. Slow walking indicates there is something of interest to them, fast walking, nothing of real interest. Solutions could be to provide small accessible places for people to stop and congregate such as coffee shops, restaurants, year-round store, a place to sit or maybe pocket parks.
- Master Plan has a roll in the developing the directions of the community polices, ordinances and Capital Improvement Plans (CIP).
- CIPs start with an inventory of the community's assets and getting the people involved in that process.
- How does the PC know what is good for the Master Plan? Ask citizens what they want and what kind of community they want.
- Procedures for CIPs – follow the Enabling Act.
- How do you get citizens to public meetings, use a professional?
- Understand "Small Town Design" - utilizing such things as dual purpose public areas (parking lots), sidewalks, etc., (information available through MSU Extension Service at a low cost).

**Minutes of February 4, 2015**

Heubner made a motion, second by Beauvais to approve the minutes of February 4, 2015.

Motion carried.

**Master Plan** – Bob Hall said master plans do not have to be lengthy. He suggested taking a look at White Cloud's master plan. We need to look at our goals, strategies and survey accomplishments from the current master plan to see what is and is not appropriate.

**Old Business**

**Planning Commission By Laws Approval**

Rudi provided, prior to the meeting, the revisions to the by laws which included the addition of 15D. Beauvais made a motion, second by Hendricks to approve the revised Village of Onekama Planning Commission By Laws. Motion carried. It should be noted that Rudi did a considerable amount of work on this project as did Heubner.

### **Village CIP**

Hendricks distributed information from the 2010 Joint Master Plan CIP section for review. It included the list of the CIP items the village was to take on and complete, as well as the items that had or had not been completed. It should be noted that a number of projects the community as a whole (township and village residents or property owners), believed the village should take on were far reaching and financially extremely difficult for less than 450 property owners to finance, even with grants. This did, however, give the commission members an idea of what would be appropriate for the new CIP and Master Plan.

### **Community Joint Master Plan**

Miller and Hendricks raised questions regarding the status of the process and progress regarding the Community Joint Master Plan. Will there be one? Is the township working on one and if so will there be input from village representatives? Will there be two separate Master Plans, one for the Township and one for the Village? No information at this time.

**Ordinance Number 30** – Amendments requested by the ZA need to be addressed by the Village council.

### **Assignments for April Meeting**

- Read Current Community Master Plan and give suggestions for revision.
- Ordinance #42
- CIP

**Next Meeting: April 8, 2015 at 1.00 p.m.**

Meeting Adjourned at 4:00 p.m.

Respectfully submitted,

Alice E. Hendricks